

MARSTOW PARISH COUNCIL

Minutes of the meeting held on 26 May 2026 at St Matthews church Marstow

PRESENT A Williams (Chairman) R Mutlow M Wigmore O Powell N Roper

ATTENDING K Shilton (Clerk) Ward Councillor E Swinglehurst and 10 residents

APOLOGIES / DISPENSATIONS Not required

1 ANNUAL PARISH MEETING

1.1 Residents were given the opportunity to report / highlight parish related matters for a future agenda item and discussion.

No issues were reported.

1.2 Chairman annual report – circulated to all members and available on the pc website. No issues were raised.

1.3 Ward Councillor regular monthly reports are circulated to members and also available on the pc website. No further matters raised.

1.4 Residents notice board request – this matter was discussed and the principle agreed by the council that this would be for residents use and managed by them including the appropriate location in Glewstone and installation.

Funding is proposed from a small grant through the Ward Councillor and remaining required funds from the parish council.

The notice board would only be initiated when written agreement from the home / land owner is seen by the council.

1.5 Planning application 260887 School House proposed 4 new dwellings

Residents present objected to this proposed application – reporting some 27 objections had been submitted to planning.

The main points of concern were – impact on the local area landscape the position / relationship of the septic tank already established on the site with the new dwellings / pollution and traffic increased safety issues at this location.

The parish council members resolved to support residents with these concerns and object to the application.

1.6 Planning application 260971 Ashe Farm related matters storage containers – the parish council gave no objections.

2 ANNUAL MEETING OF THE PARISH COUNCIL

2.1 Appointments

Appointment of Chairman A Williams proposed by N Roper seconded by M Wigmore and agreed by all members present.

The Chairman signed and agreed the Declaration of Office .

Appointment of Vice Chairman R Mutlow proposed by N Roper seconded by M Wigmore and agreed by all members present.

Working groups and officers – PROW matters N Roper – the Clerk will confirm the appointment with the HC PROW team.

Parish maintenance working group A Williams R Mutlow M Wigmore O Powell

Members were minded to review their Register of Interests should revision be required.

2.2 Lengthsman scheme for 2026/2027 confirmed with Herefordshire Council.

2.3 Finance matters

Members had been circulated with all the relevant papers and explanations prior to the meeting.

The meeting resolved the accounts and supporting documents for finance year 2025/2026 and signed off the AGAR 1 / 2 / 3 finance papers.

2.4 Proposed meeting dates – 26 May 21 July 29 September 24 November 16 March 25 May.

2.5 The meeting confirmed that all meetings start at 7.30pm at St Matthews church Marstow.

3 ORDINARY PARISH COUNCIL MEETING

3.1 Open discussion for the public – residents asked for the possibility of considering / starting a Neighbourhood Plan. The meeting explained how changes had been made – example no further grants available – and how central government were considering the future of established Plans.

3.2 Minutes of the last parish council meeting 17 March 2026. These were agreed and confirmed and signed by the Chairman.

3.3 Finance matters – payments Council insurance £417.63 website restructure £275.58 Administration £52.20 St Matthews churchyard maintenance £300.00 and meetings rent £150.00.

3.4 Parish maintenance review – verbal report – Works have been carried out on Boat Lane and further follow up will take place with Chairman and Locality Steward in July 2026.

The Clerk confirmed the contract working schedule for the remaining year with our lengthsmen.

3.5 Council members – additional reports verbal – no new matters.

3.5 Items for the next agenda – Boat Lane status update from Chairman / Locality Steward

The meeting started at 7.30pm and ended 8.40pm

Signed

Chairman

Date

**NEXT MEETING 21 JULY 2026 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW
SHOULD URGENT BUSINESS MATTERS ARISE A FURTHER MEETING WILL BE
CALLED**